

**Port of Columbia County  
2020-2021 ADOPTED BUDGET**



**PORT OF COLUMBIA COUNTY  
2020-2021 ADOPTED BUDGET  
TABLE OF CONTENTS**

**Budget Messages**

Executive Director's Message...	1
Finance Manager Message .....	3

**Budget Summary**

Summary of Resources and Requirements.....	10
Resources Detail.....	11

**Department Detail**

Executive .....	13
Business Development & Planning .....	14
Finance/Administration .....	15
Facility & Property Management.....	16
Terminal Services .....	17
Non-Departmental.....	18
All Department.....	19

**Appendix**

Capital Projects .....	20
Debt Service .....	21
Organization Chart.....	22
Port of Columbia County Commissioners/Budget Committee .....	23
Form LB-1 .....	24
Form LB-50.....	25
Resolution No. 2020-19 .....	26
Resolution No. 2020-20 .....	27

## EXECUTIVE DIRECTOR'S MESSAGE

The following budget for the Port of Columbia County is presented for consideration and approval by the selected committee. This Fiscal Year (FY) 2020-21 Adopted Budget reflects our strong commitment to fiscal responsibility and accountability while making significant investments in support of our strategic priorities. The Port continues to see an increase level of domestic and international interest from industries, even during the current COVID-19 pandemic. We believe that this level of attention will increase in the coming year. As a result, this document will highlight funding for the operational and capital activities of the Port over this same fiscal period while maintaining a strong reserve.

The Port has continued a steady improvement, building on its strong financial position from last year as we enter FY 2020-21. The beginning balance is forecasted to be \$6 million which is an increase of \$850 thousand from this time last year. The Adopted Budget includes increased growth in tenant revenues and ongoing grant opportunities, allowing the Port to make investments in infrastructure improvements, while simultaneously increasing our reserves for contingencies. Due to current challenges related with COVID-19 and the economic strain it is having on residents and industries within the Port district, the commission has decided that the Port's \$16.5 million budget will go forward but without a tax levy. The Port will temporarily set its taxing rate to zero for the coming year and review again for next years budget.

The Adopted Budget includes investment in capital of \$8.935 million, including projects at selected Port sites. A list of all potential projects by site is included in the budget summary that follows. Significant projects include the completion of a 31,500 sq. ft building at the Scappoose Industrial Airport, and a potential for 35,000 sq. ft. building at McNulty Industrial Park.



Additional buildings and infrastructure improvements, as noted above, will assist in attracting new business development both within and outside of the airport footprint expanding opportunities for the Port and local efforts in support of the Oregon Manufacturing Innovation Center (OMIC).

The Oregon Land Use Board of Appeals (LUBA) delivered their decision on the appeal of the County's approval of our Port Westward Modified Rezoning Application. LUBA rejected 8 of the 9 assignments of error that had been appealed, remanding a single assignment of error back to the County for further consideration. As of this writing The State Supreme Court, in November 2019, did not take up the opponents appeal thereby affirming LUBA and the State Appellate Courts decision rendered by LUBA. The Port will submit its last remaining remanded question of compatibility to the County for their approval in June 2020.

In FY19-20 the Port approved a ground lease for NEXT Renewables with the intent to build a facility to produce renewable diesel. This 100% drop in the tank commodity will reduce greenhouse gasses anywhere from 60%-85%. The primary feedstock to produce this fuel is reusable products such as cooking oils and animal talos. Once in operation, this \$1.1B facility will generate upwards of 200 jobs and an additional \$7-\$10 million a year revenue for the Port. More information about this project is available through a link on the Port's website.

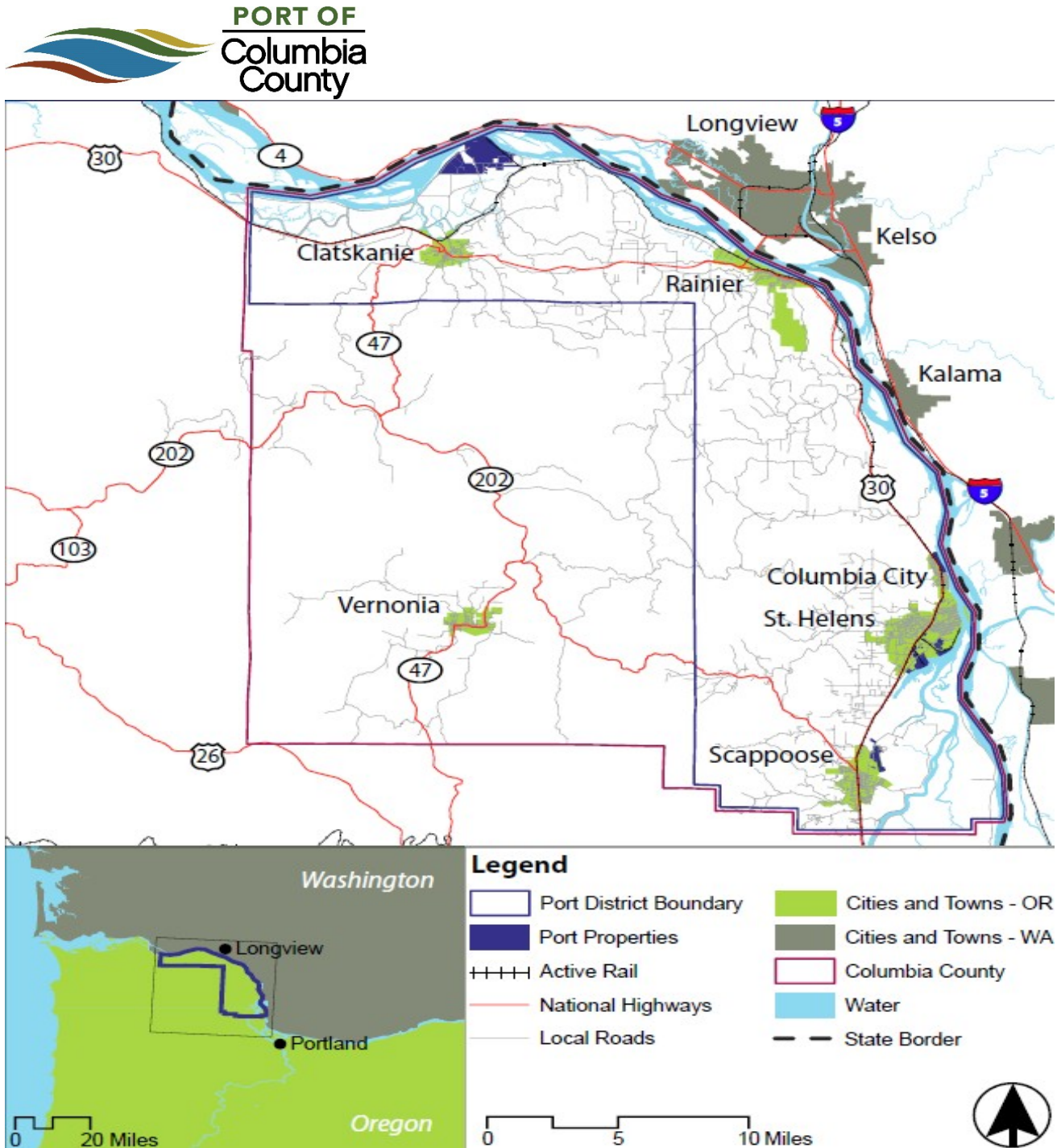
Thank you to the dedicated volunteers that comprise our two Advisory Committees for the Marina and the Airpark, and the community members that assist us each year with our Budget. Finally, I want to thank the Port staff for their dedication and hard work. Evidence of their professionalism can be observed during these times of difficulty as our Nation, State and Region deal with a worldwide pandemic, and yet the Port has continued to operate with negligible effects on their productivity. I am truly humbled by their commitment and professionalism. Their efforts are the direct reason we can maintain a fiscally responsible budget. The Port will continue with our mission to economically grow, develop, be environmental stewards, continue community collaboration, and create jobs.



Douglas Hayes  
Executive Director

## EXECUTIVE FINANCE MANAGER'S MESSAGE

The Port of Columbia County offers a variety of sites and facilities. The Port's portfolio of about 2,400 acres of land is comprised of six industrial parks, an airport, a marine park/RV park and campground and two other property sites.



## BUDGET OVERVIEW

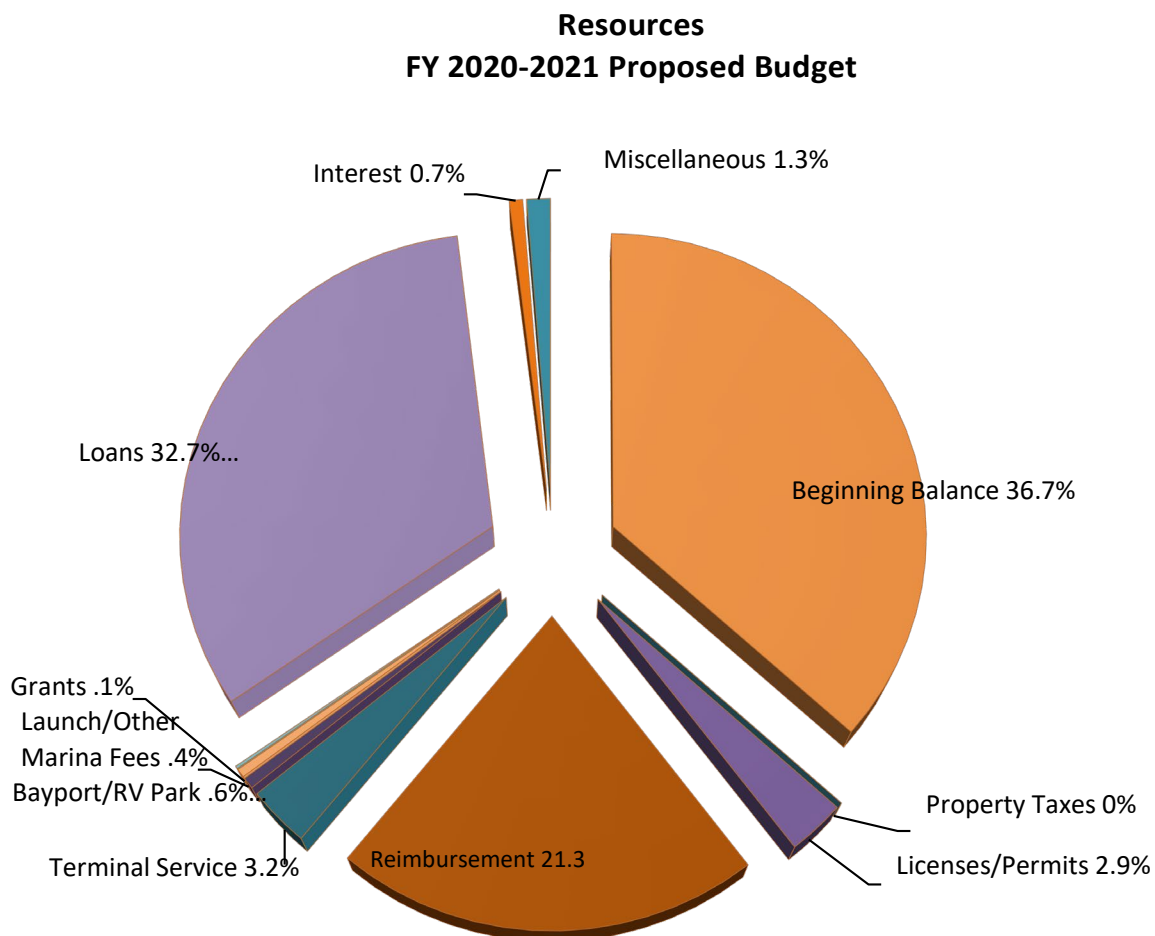
The Adopted Budget for Fiscal Year (FY) 2020-21 totals \$16.5 million which is a decrease of \$2 million from the FY 2019-2020 Adopted Budget. The decrease is attributed to the potential reduction in revenues due to the current conditions and a smaller capital outlay.

### Major Assumptions

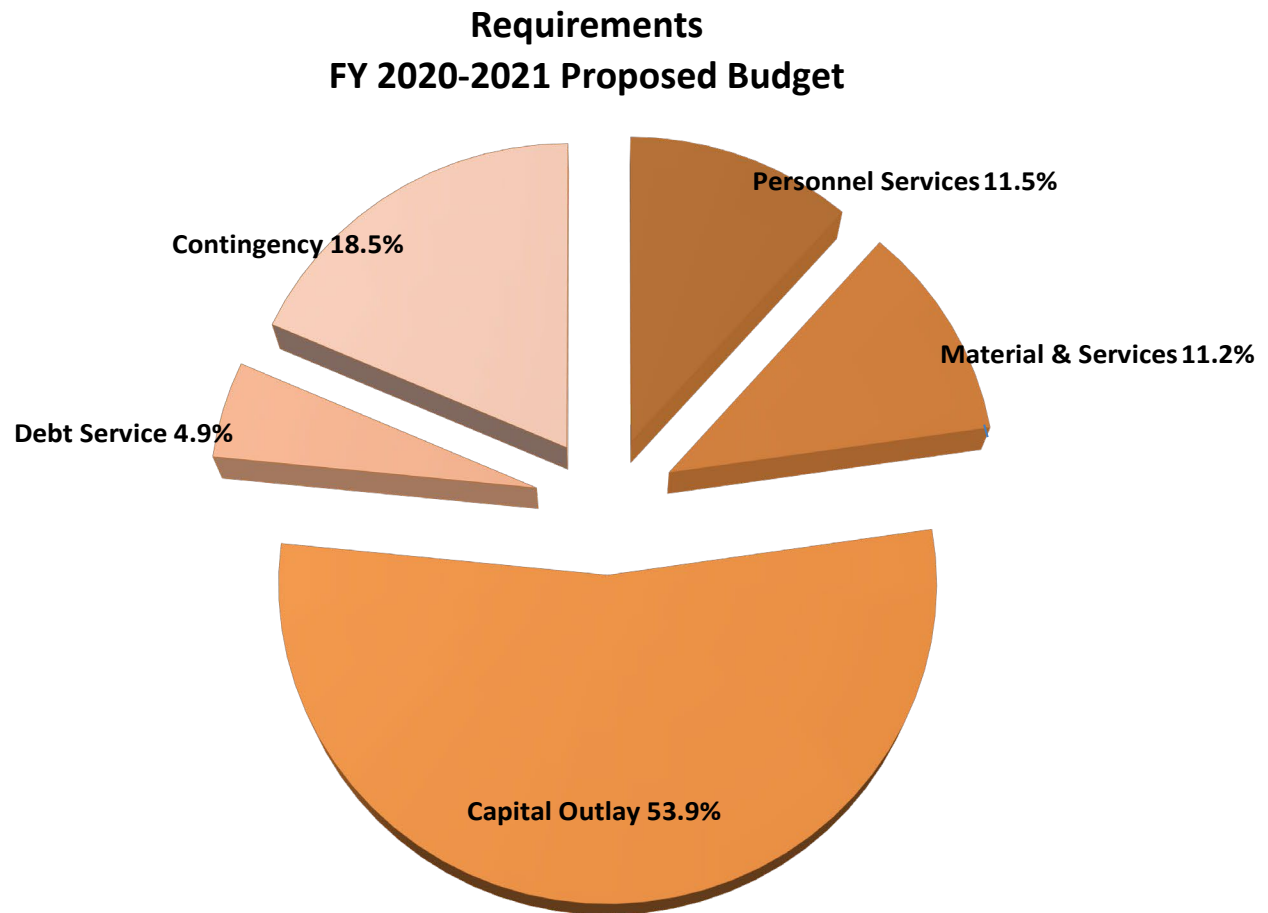
Overall, most property leases provide for annual increases tied to the Western Region Consumer Price Index (CPI). Where applicable, the CPI increase assumed for the 2020-21 fiscal year is 2.8%. The Marina moorage and AirPort hangar rates are calculated on a two- year cycle with the next increase being effective in FY 2021-22.

Most existing building and property leases are assumed to continue. The revenue forecast does include additional new tenants beyond those with executed agreements as of April 2019. We are expecting few vacancies during the fiscal year. Columbia Pacific Bio-Refinery (CPBR) shipments will continue to be less than estimates as the ethanol markets remain soft.

The overall Resources are illustrated in the graph below:

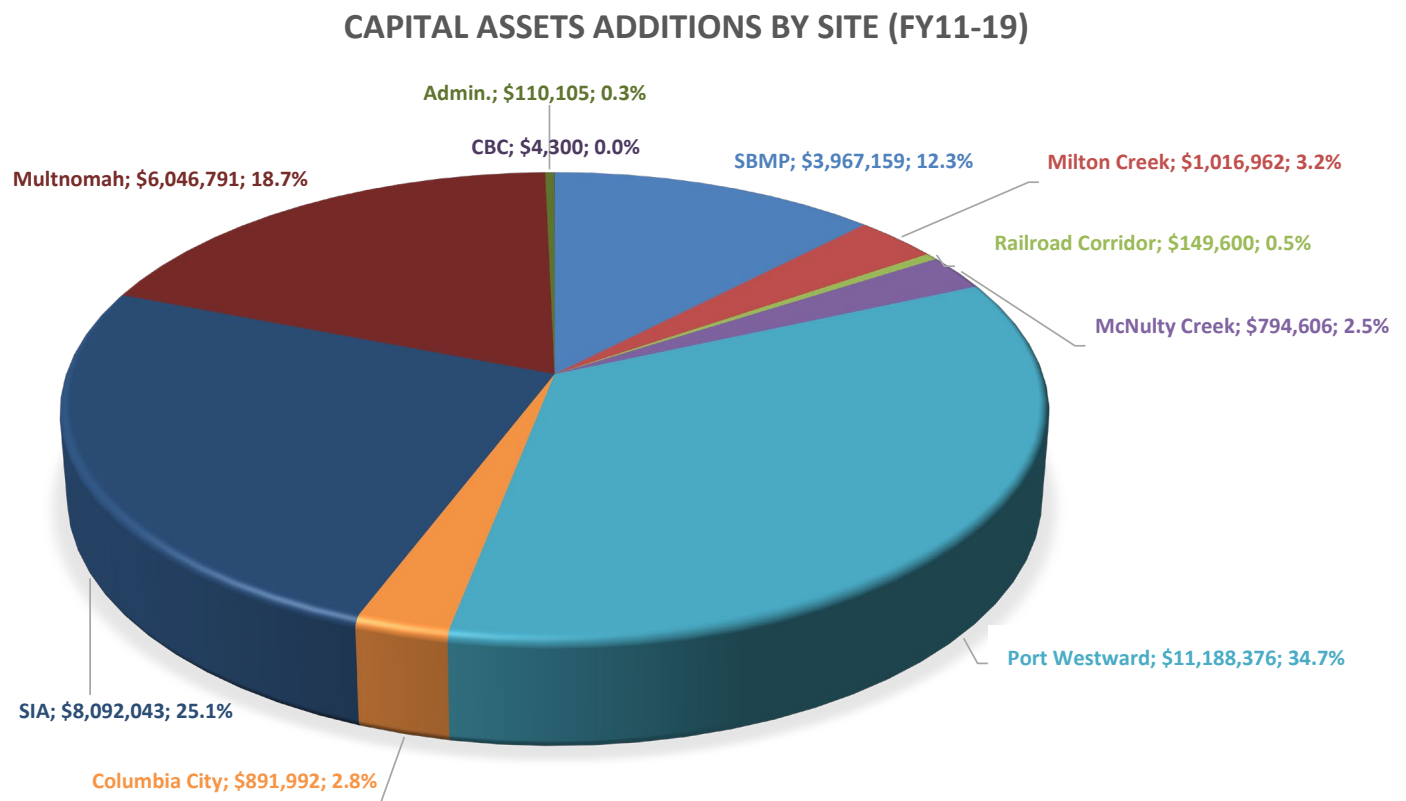


The overall requirements are illustrated in the graph below:



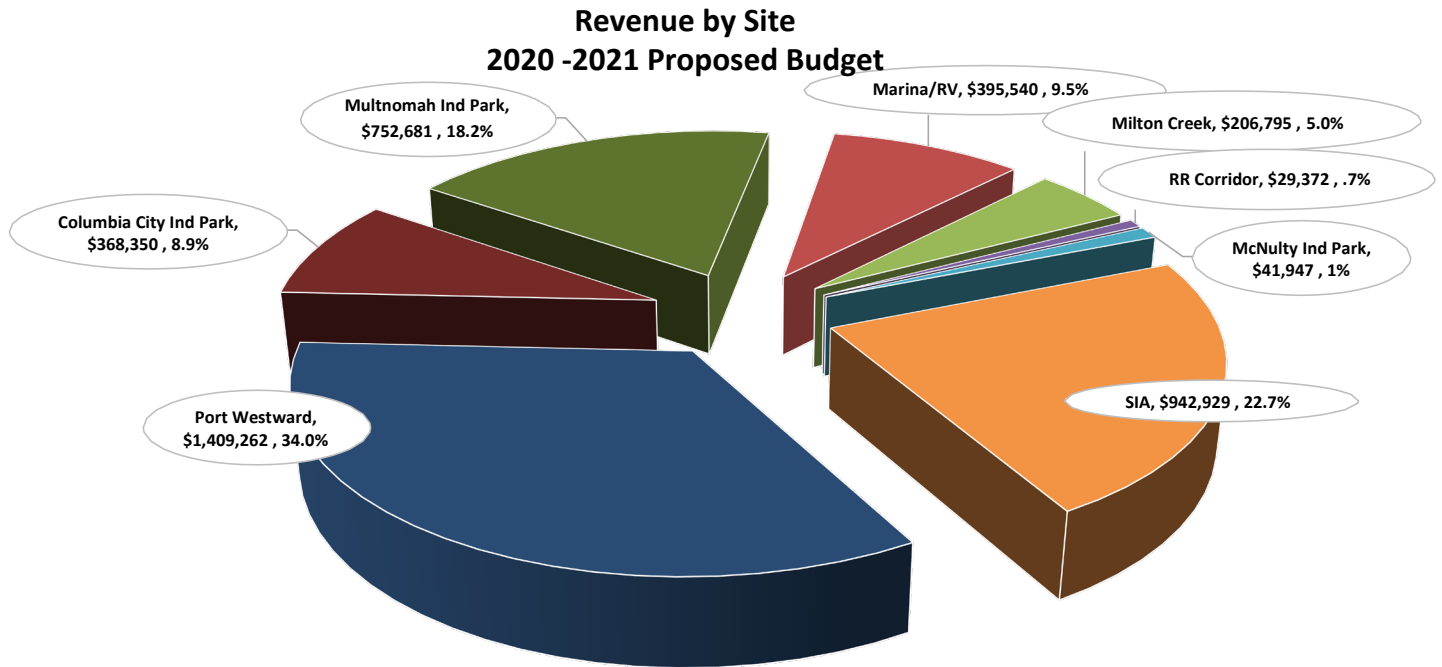
The adopted 2020-21 budget is for \$8.9 million in capital projects. The Port in 2016-17 revised its fixed asset thresholds, so some projects that would have been capitalized will be included in repairs and maintenance.

Over the past eight fiscal years, the Port has spent over \$32.2 million throughout the district. The chart shows the level of spending by facility for FY 2011-2019.



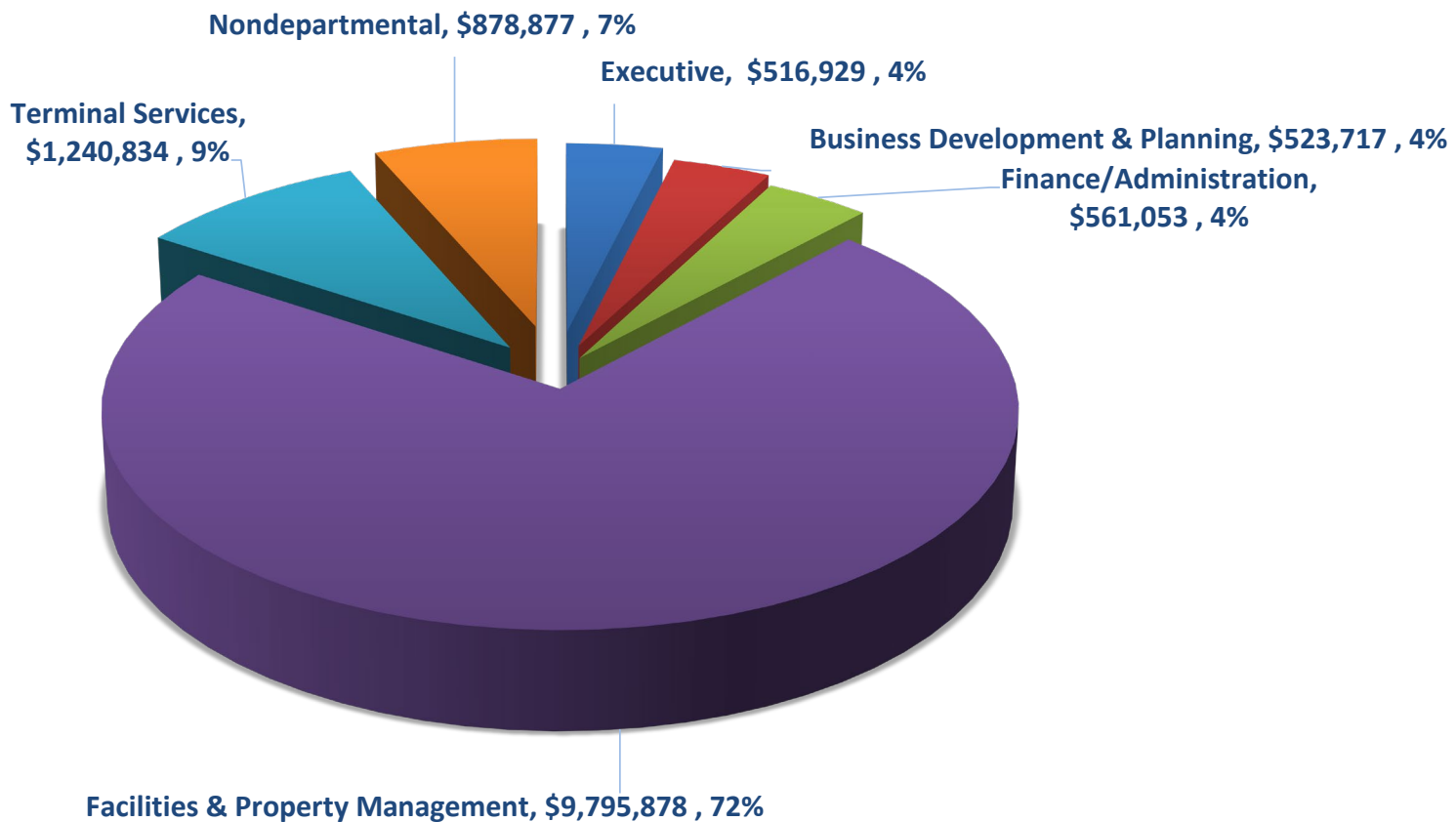


There are about 42 commercial/ industrial tenants spread throughout the Port's facilities and over 100 individual tenants each at the airport and marina. Combined budgeted revenues for all tenant leases, permits and licenses are more than \$4.1 million. The following chart shows adopted revenue by site for FY 2020-21.



Beginning in FY 2016-2017, expenditures are allocated by object classification in each program including Personnel Services, Materials and Services and Capital Outlay. The only exception is for Debt Service and Operating Contingency and each will be reported in Non- departmental. The graph below looks at total adopted expenditures by program.

### **FY 2020-2021 BUDGET EXPENDITURES BY PROGRAM**



The adopted budget estimates operating costs to be held to 4.0%, which is the same from the adopted FY 2019-2020 budget. Staffing full-time equivalents will remain at 16.5 FTE. This is comprised of 16 staff and .5 administrative assistant staff. The adopted budget includes a CPI wage increase of 3.1%; health care coverage increases of 3.0% and PERS estimates remain at 14.5%.

In closing the Port of Columbia County continues to be in a good financial position. This is in part from the prudent leadership from the Board of Directors and the Executive Director. This budget document illustrates the expected financial performance of the Port of Columbia County for the coming fiscal year if assumptions materialized as stated.

The Port maintains and continuously seeks to improve a system of financial controls and processes which are in place to ensure the public of informed decision-making fiscal accountability and transparency.



Bob Gadotti, GCFM  
Executive Finance Manager

### Summary of Resources & Requirements

Resources by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
Property Taxes	\$ 349,058	\$ 371,273	\$ 382,996	\$ 385,817	\$ 396,730	\$ 0	\$ 0
Licenses and Permits	\$ 436,340	\$ 457,549	\$ 471,793	\$ 487,792	\$ 486,104	\$ 486,104	\$ 486,104
Rents and Reimbursements	\$ 2,834,266	\$ 3,256,480	\$ 3,217,969	\$ 3,633,728	\$ 3,533,001	\$ 3,533,000	\$ 3,533,000
Terminal Services	\$ 404,994	\$ 521,027	\$ 487,898	\$ 487,861	\$ 527,160	\$ 527,160	\$ 527,160
Bayport RV Park	\$ 94,800	\$ 102,128	\$ 108,618	\$ 101,549	\$ 100,001	\$ 100,001	\$ 100,001
Launch Fees/Other Marina Fees	\$ 67,361	\$ 81,666	\$ 91,249	\$ 69,141	\$ 74,380	\$ 74,380	\$ 74,380
Grants	\$ 50,636	\$ 316,264	\$ 3,731,627	\$ 290,000	\$ 23,800	\$ 23,800	\$ 23,800
Loan Proceeds	\$ 0	\$ 350,000	\$ 0	\$ 6,735,000	\$ 5,430,000	\$ 5,430,000	\$ 5,430,000
Interest Earnings	\$ 26,044	\$ 9,662	\$ 6,691	\$ 116,489	\$ 116,045	\$ 116,045	\$ 116,045
Tenant Capital Reimbursement	\$ 609,318	\$ 462,373	\$ 0	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
Miscellaneous	\$ 611,450	\$ 670,058	\$ 630,770	\$ 50,270	\$ 38,601	\$ 38,601	\$ 38,601
Subtotal	\$ 5,484,267	\$ 6,598,480	\$ 9,129,611	\$12,527,647	\$ 10,895,822	\$ 10,499,091	\$ 10,499,091
Beginning Fund Balance	\$ 4,485,485	\$ 5,740,652	\$ 6,170,632	\$ 6,065,066	\$ 6,081,977	\$ 6,081,977	\$ 6,081,977
<b>Fund Total</b>	<b>\$ 9,969,752</b>	<b>\$ 12,339,132</b>	<b>\$ 15,300,243</b>	<b>\$18,592,713</b>	<b>\$ 16,977,799</b>	<b>\$ 16,581,069</b>	<b>\$ 16,581,069</b>

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
Personnel Services	\$ 1,331,495	\$ 1,425,647	\$ 1,585,181	\$ 1,809,144	\$ 1,914,403	\$ 1,914,403	\$ 1,914,403
Materials and Services	\$ 1,696,392	\$ 1,857,971	\$ 1,514,187	\$ 1,926,698	\$ 1,849,159	\$ 1,849,429	\$ 1,849,429
Capital Outlay	\$ 600,659	\$ 1,673,787	\$ 6,635,528	\$10,460,000	\$ 9,332,000	\$ 8,935,000	\$ 8,935,000
Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 600,554	\$ 1,211,095	\$ 347,502	\$ 950,117	\$ 818,456	\$ 818,456	\$ 818,456
Subtotal	\$ 4,229,100	\$ 6,168,500	\$ 10,082,398	\$15,145,959	\$ 13,914,019	\$ 13,517,289	\$ 13,517,289
Contingency	\$ 0	\$ 0	\$ 0	\$ 3,446,754	\$ 3,063,781	\$ 3,063,781	\$ 3,063,781
Ending Fund Balance	\$ 5,740,652	\$ 6,170,632	\$ 5,217,845	\$ 0	\$ 0	\$ 0	\$ 0
<b>Fund Total</b>	<b>\$ 9,969,752</b>	<b>\$ 12,339,132</b>	<b>\$ 15,300,243</b>	<b>\$18,592,713</b>	<b>\$ 16,977,799</b>	<b>\$ 16,581,069</b>	<b>\$ 16,581,069</b>

## Resources Detail

Resources by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Property Taxes</b>							
Current Year's Taxes	\$ 317,617	\$ 360,411	\$ 365,984	\$ 361,163	\$ 384,601	\$ 0	\$ 0
Prior Year's Taxes	31,441	10,862	17,012	24,654	12,129	0	0
<b>Total Property Taxes</b>	<b>\$ 349,058</b>	<b>\$ 371,273</b>	<b>\$ 382,996</b>	<b>\$ 385,817</b>	<b>\$ 396,730</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Licenses</b>							
Hangar Rentals	\$ 271,823	\$ 301,514	\$ 297,806	\$ 303,029	\$ 300,594	\$ 300,594	\$ 300,594
Slip Rentals	164,518	174,656	173,987	184,763	185,510	185,510	185,510
<b>Total Licenses</b>	<b>\$ 436,341</b>	<b>\$ 476,170</b>	<b>\$ 471,793</b>	<b>\$ 487,792</b>	<b>\$ 486,104</b>	<b>\$ 486,104</b>	<b>\$ 486,104</b>
<b>Rents and Reimbursements</b>							
<b>Leases and Permits - Industrial/Commerical</b>							
Industrial Parks:							
Columbia City	\$ 197,857	\$ 269,716	\$ 261,800	\$ 297,720	\$ 368,350	\$ 368,350	\$ 368,350
McNulty Creek	\$ 38,628	\$ 38,628	\$ 41,028	\$ 41,028	\$ 41,947	\$ 41,947	\$ 41,947
Milton Creek	\$ 170,371	\$ 191,703	\$ 162,012	\$ 138,816	\$ 206,795	\$ 206,795	\$ 206,795
Multnomah	\$ 549,078	\$ 614,724	\$ 657,968	\$ 718,224	\$ 752,681	\$ 752,681	\$ 752,681
Port Westward	\$ 837,387	\$ 988,627	\$ 915,135	\$ 1,005,015	\$ 882,102	\$ 882,101	\$ 882,101
Railroad Corridor	\$ 21,888	\$ 26,928	\$ 27,808	\$ 28,668	\$ 29,372	\$ 29,372	\$ 29,372
Scappoose Bay Marine Park	\$ 30,882	\$ 32,692	\$ 34,987	\$ 33,936	\$ 35,649	\$ 35,649	\$ 35,649
Scappoose Industrial Airport	\$ 341,848	\$ 414,686	\$ 443,812	\$ 494,676	\$ 642,335	\$ 642,335	\$ 642,335
Sub Total Leases/Permits - Industrial /Commerical	\$ 2,187,939	\$ 2,577,704	\$ 2,544,550	\$ 2,758,083	\$ 2,959,230	\$ 2,959,229	\$ 2,959,229
<b>Reimbursements</b>							
Property Taxes	\$ 75,147	\$ 94,579	\$ 95,578	\$ 98,485	\$ 111,036	\$ 111,036	\$ 111,036
Miscellaneous	\$ 48,655	\$ 25,032	\$ 19,299	\$ 12,190	\$ 13,116	\$ 13,116	\$ 13,116
Property Insurance	\$ 63,193	\$ 69,743	\$ 83,826	\$ 83,799	\$ 90,838	\$ 90,838	\$ 90,838
Water and Sewage	\$ 22,948	\$ 37,066	\$ 63,931	\$ 50,484	\$ 55,784	\$ 55,784	\$ 55,784
O&M	\$ 436,383	\$ 433,734	\$ 416,190	\$ 488,768	\$ 372,997	\$ 372,997	\$ 372,997
Tenant Capital Improvement	\$ 609,318	\$ 462,373	\$ 477,845	\$ 311,919	\$ 100,000	\$ 100,000	\$ 100,000
Subtotal Reimbursements	\$ 1,255,644	\$ 1,122,527	\$ 1,156,668	\$ 1,045,645	\$ 743,771	\$ 743,771	\$ 743,771
<b>Total Rents and Reimbursements</b>	<b>\$ 3,443,583</b>	<b>\$ 3,700,231</b>	<b>\$ 3,701,217</b>	<b>\$ 3,803,728</b>	<b>\$ 3,703,001</b>	<b>\$ 3,703,000</b>	<b>\$ 3,703,000</b>
<b>Terminal Services</b>							
Dockage	\$ 217,980	\$ 243,538	\$ 230,361	\$ 187,462	\$ 226,160	\$ 226,160	\$ 226,160
Wharfage	\$ 187,014	\$ 277,489	\$ 257,537	\$ 300,399	\$ 301,000	\$ 301,000	\$ 301,000
<b>Total Terminal Services</b>	<b>\$ 404,994</b>	<b>\$ 521,027</b>	<b>\$ 487,898</b>	<b>\$ 487,861</b>	<b>\$ 527,160</b>	<b>\$ 527,160</b>	<b>\$ 527,160</b>

## Continued Resources Detail

Resources by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Marina/RV Park</b>							
Campground Sites/Coin Showers	\$ 94,800	\$ 102,128	\$ 108,618	\$ 101,549	\$ 100,001	\$ 100,001	\$ 100,001
Launch Permit	\$ 43,918	\$ 51,542	\$ 45,086	\$ 43,350	\$ 48,740	\$ 48,740	\$ 48,740
Parking	\$ 22,117	\$ 23,874	\$ 26,622	\$ 20,288	\$ 21,905	\$ 21,905	\$ 21,905
Other	\$ 1,326	\$ 6,250	\$ 19,541	\$ 5,503	\$ 3,735	\$ 3,735	\$ 3,735
<b>Total Marina/ RV Park</b>	<b>\$ 162,161</b>	<b>\$ 183,794</b>	<b>\$ 199,867</b>	<b>\$ 170,690</b>	<b>\$ 174,381</b>	<b>\$ 174,381</b>	<b>\$ 174,381</b>
<b>Grants</b>							
Federal Grants	\$ 50,636	\$ 212,489	\$ 3,705,711	\$ 280,000	\$ 13,800	\$ 13,800	\$ 13,800
State Grants	\$ 0	\$ 3,775	\$ 25,916	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Grants</b>	<b>\$ 50,636</b>	<b>\$ 216,264</b>	<b>\$ 3,731,627</b>	<b>\$ 290,000</b>	<b>\$ 23,800</b>	<b>\$ 23,800</b>	<b>\$ 23,800</b>
<b>Total Loan Proceeds</b>	<b>\$ 0</b>	<b>\$ 450,000</b>	<b>\$ 0</b>	<b>\$ 6,735,000</b>	<b>\$ 5,430,000</b>	<b>\$ 5,430,000</b>	<b>\$ 5,430,000</b>
<b>Insurance Reimbursement</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Interest Earnings</b>	<b>\$ 26,044</b>	<b>\$ 111,209</b>	<b>\$ 114,770</b>	<b>\$ 116,489</b>	<b>\$ 116,045</b>	<b>\$ 116,045</b>	<b>\$ 116,045</b>
<b>Miscellaneous</b>							
Late Fees	\$ 10,920	\$ 15,885	\$ 15,021	\$ 22,026	\$ 13,024	\$ 13,024	\$ 13,024
Promissory Note Interest	\$ 17,268	\$ 9,663	\$ 6,691	\$ 6,791	\$ 2,653	\$ 2,653	\$ 2,653
Miscellaneous Income	\$ 611,450	\$ 542,965	\$ 17,731	\$ 21,453	\$ 22,925	\$ 22,925	\$ 22,925
<b>Total Miscellaneous</b>	<b>\$ 639,638</b>	<b>\$ 568,513</b>	<b>\$ 39,443</b>	<b>\$ 50,270</b>	<b>\$ 38,601</b>	<b>\$ 38,601</b>	<b>\$ 38,601</b>
<b>Subtotal</b>	<b>\$ 5,512,455</b>	<b>\$ 6,598,480</b>	<b>\$ 9,129,611</b>	<b>\$ 12,527,647</b>	<b>\$ 10,895,822</b>	<b>\$ 10,499,091</b>	<b>\$ 10,499,091</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,457,297</b>	<b>\$ 5,740,652</b>	<b>\$ 6,170,632</b>	<b>\$ 6,065,066</b>	<b>\$ 6,081,977</b>	<b>\$ 6,081,977</b>	<b>\$ 6,081,977</b>
<b>Total All Resources</b>	<b>\$ 9,969,752</b>	<b>\$ 12,339,132</b>	<b>\$ 15,300,243</b>	<b>\$ 18,592,713</b>	<b>\$ 16,977,799</b>	<b>\$ 16,581,069</b>	<b>\$ 16,581,069</b>

# Department Requirements Detail

# Executive

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY2020-21	Adopted FY 2020-21
<b>Personnel Services</b>							
Full-Time Equivalent	2.0	2.0	2.0	2.0	1.0	1.0	1.0
Salaries and Wages	\$ 192,259	\$ 182,338	\$ 190,778	\$ 205,301	\$ 156,555	\$ 156,555	\$ 156,555
Payroll Taxes	\$ 15,002	\$ 14,554	\$ 12,329	\$ 17,838	\$ 20,938	\$ 20,938	\$ 20,938
Employee Benefits	\$ 24,352	\$ 21,232	\$ 30,109	\$ 25,725	\$ 37,027	\$ 37,027	\$ 37,027
<b>Total Personnel Services</b>	<b>\$ 231,613</b>	<b>\$ 218,124</b>	<b>\$ 233,217</b>	<b>\$ 248,863</b>	<b>\$ 214,520</b>	<b>\$ 214,520</b>	<b>\$ 214,520</b>
<b>Materials and Services</b>							
Professional and Contract Services	\$ 88,459	\$ 40,403	\$ 45,230	\$ 52,000	\$ 54,080	\$ 54,080	\$ 54,080
IPP Project Reimbursement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 243,760	\$ 205,930	\$ 195,215	\$ 177,037	\$ 177,037	\$ 177,037	\$ 177,037
Audit Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Advertising/Marketing/Promotions	\$ 1,993	\$ 2,794	\$ 1,187	\$ 1,071	\$ 1,114	\$ 1,114	\$ 1,114
Property Taxes/Waterway Leases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utilities	\$ 1,737	\$ 2,595	\$ 1,754	\$ 2,992	\$ 2,500	\$ 2,500	\$ 2,500
Operating Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Office Supplies	\$ 7,131	\$ 15,294	\$ 9,082	\$ 9,360	\$ 9,734	\$ 9,734	\$ 9,734
Postage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance & Repairs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Minor Equipment Purchase	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle Maintenance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Subscriptions	\$ 1,668	\$ 1,282	\$ 2,382	\$ 2,704	\$ 2,594	\$ 2,594	\$ 2,594
Registration, Dues & Fees	\$ 23,369	\$ 27,953	\$ 43,630	\$ 32,240	\$ 34,919	\$ 34,919	\$ 34,919
Travel & Training Expenses	\$ 22,358	\$ 26,556	\$ 26,075	\$ 22,100	\$ 20,431	\$ 20,431	\$ 20,431
Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 390,475</b>	<b>\$ 322,807</b>	<b>\$ 324,553</b>	<b>\$ 299,504</b>	<b>\$ 302,409</b>	<b>\$ 302,409</b>	<b>\$ 302,409</b>
<b>Capital Outlay</b>							
Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Machinery and Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Outlay</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Debt Service</b>							
Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Debt Service</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$ 622,088</b>	<b>\$ 540,931</b>	<b>\$ 557,770</b>	<b>\$ 548,367</b>	<b>\$ 516,929</b>	<b>\$ 516,929</b>	<b>\$ 516,929</b>

**Department Requirements Detail**
**Business Development & Planning**

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Personnel Services</b>							
Full-Time Equivalent	2.0	2.5	2.5	3.0	3.0	3.0	3.0
Salaries and Wages	\$ 161,811	\$ 178,235	\$ 174,052	\$ 199,289	\$ 222,017	\$ 222,017	\$ 222,017
Payroll Taxes	\$ 12,848	\$ 14,167	\$ 13,251	\$ 17,995	\$ 18,205	\$ 18,205	\$ 18,205
Employee Benefits	\$ 43,066	\$ 50,442	\$ 45,664	\$ 67,484	\$ 74,471	\$ 74,471	\$ 74,471
<b>Total Personnel Services</b>	<b>\$ 217,725</b>	<b>\$ 242,844</b>	<b>\$ 232,968</b>	<b>\$ 284,768</b>	<b>\$ 314,693</b>	<b>\$ 314,693</b>	<b>\$ 314,693</b>

**Materials and Services**

Professional Services	\$ 63,258	\$ 41,271	\$ 44,495	\$ 121,680	\$ 102,538	\$ 102,538	\$ 102,538
IPP Project Reimbursement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Audit Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Advertising/Marketing/Promotions	\$ 17,735	\$ 17,313	\$ 52,845	\$ 104,000	\$ 94,027	\$ 94,027	\$ 94,027
Property Taxes/Waterway Leases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utilities	\$ 410	\$ 148	\$ 2,802	\$ 728	\$ 805	\$ 805	\$ 805
Operating Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Office Supplies	\$ 926	\$ 562	\$ 515	\$ 1,050	\$ 1,006	\$ 1,006	\$ 1,006
Postage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance & Repairs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Minor Equipment Purchase	\$ 100	\$ 4,005	\$ 600	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle Maintenance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Subscriptions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Registration, Dues & Fees	\$ 35	\$ 2,531	\$ 2,331	\$ 2,785	\$ 3,336	\$ 3,336	\$ 3,336
Travel & Training Expenses	\$ 6,764	\$ 1,654	\$ 1,761	\$ 11,128	\$ 7,313	\$ 7,313	\$ 7,313
Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 89,228</b>	<b>\$ 67,484</b>	<b>\$ 105,349</b>	<b>\$ 241,371</b>	<b>\$ 209,024</b>	<b>\$ 209,024</b>	<b>\$ 209,024</b>

**Capital Outlay**

Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Machinery and Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Outlay</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Debt Service**

Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Debt Service</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Total Contingency**
**Total Ending Fund Balance**
**Total Budget**

\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>\$ 306,953</b>	<b>\$ 310,328</b>	<b>\$ 338,317</b>	<b>\$ 526,139</b>	<b>\$ 523,717</b>	<b>\$ 523,717</b>	<b>\$ 523,717</b>	<b>\$ 523,717</b>



**Department Requirements Detail**
**Finance/Administration**

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Personnel Services</b>							
Full-Time Equivalent	2.0	2.0	2.5	3.0	4.5	4.5	4.5
Salaries and Wages	\$ 123,213	\$ 160,834	\$ 173,903	\$ 193,010	\$ 312,320	\$ 312,320	\$ 312,320
Payroll Taxes	\$ 15,590	\$ 12,998	\$ 13,460	\$ 18,179	\$ 36,531	\$ 36,531	\$ 36,531
Employee Benefits	\$ 39,366	\$ 53,634	\$ 64,828	\$ 58,547	\$ 99,331	\$ 99,331	\$ 99,331
<b>Total Personnel Services</b>	<b>\$ 178,169</b>	<b>\$ 227,466</b>	<b>\$ 252,191</b>	<b>\$ 269,736</b>	<b>\$ 448,182</b>	<b>\$ 448,182</b>	<b>\$ 448,182</b>
<b>Materials and Services</b>							
Professional Services	\$ 31,590	\$ 13,058	\$ 37,681	\$ 25,600	\$ 35,619	\$ 35,619	\$ 35,619
IPP Project Reimbursement	\$ 89,774	\$ 40,614	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Audit Services	\$ 23,300	\$ 25,200	\$ 22,600	\$ 25,850	\$ 25,265	\$ 25,265	\$ 25,265
Advertising/Marketing/Promotions	\$ 869	\$ 830	\$ 1,447	\$ 832	\$ 800	\$ 800	\$ 800
Property Taxes/Waterway Leases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utilities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Office Supplies	\$ 2,261	\$ 4,404	\$ 5,220	\$ 5,340	\$ 5,999	\$ 5,999	\$ 5,999
Postage	\$ 0	\$ 0	\$ 4,011	\$ 3,588	\$ 5,513	\$ 5,513	\$ 5,513
Maintenance & Repairs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Minor Equipment Purchase	\$ 0	\$ 1,173	\$ 11,044	\$ 10,548	\$ 10,606	\$ 10,606	\$ 10,606
Vehicle Maintenance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Subscriptions	\$ 125	\$ 0	\$ 0	\$ 364	\$ 350	\$ 350	\$ 350
Registration, Dues & Fees	\$ 900	\$ 2,402	\$ 992	\$ 2,956	\$ 1,525	\$ 1,525	\$ 1,525
Travel & Training Expenses	\$ 1,317	\$ 719	\$ 162	\$ 9,892	\$ 5,060	\$ 5,060	\$ 5,060
Permits & Fees	\$ 24,828	\$ 10,713	\$ 10,445	\$ 22,840	\$ 22,133	\$ 22,133	\$ 22,133
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 174,964</b>	<b>\$ 99,113</b>	<b>\$ 93,600</b>	<b>\$ 107,810</b>	<b>\$ 112,871</b>	<b>\$ 112,871</b>	<b>\$ 112,871</b>
<b>Capital Outlay</b>							
Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Machinery and Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Outlay</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Debt Service</b>							
Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Debt Service</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$ 353,133</b>	<b>\$ 326,579</b>	<b>\$ 345,792</b>	<b>\$ 377,546</b>	<b>\$ 561,053</b>	<b>\$ 561,053</b>	<b>\$ 561,053</b>

**Department Requirements Detail**
**Facilities & Property Management**

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
--------------------------	----------------------	----------------------	----------------------	-----------------------	------------------------	------------------------	-----------------------

**Personnel Services**

Full-Time Equivalent	5.0	5.0	6.0	6.0	6.0	6.0	6.0
Salaries and Wages	\$ 312,534	\$ 334,800	\$ 388,726	\$ 416,759	\$ 439,007	\$ 439,007	\$ 439,007
Payroll Taxes	\$ 35,091	\$ 35,589	\$ 59,642	\$ 42,353	\$ 51,319	\$ 51,319	\$ 51,319
Employee Benefits	\$ 119,537	\$ 138,550	\$ 185,253	\$ 148,796	\$ 161,963	\$ 161,963	\$ 161,963
<b>Total Personnel Services</b>	<b>\$ 467,162</b>	<b>\$ 508,939</b>	<b>\$ 633,621</b>	<b>\$ 607,909</b>	<b>\$ 652,289</b>	<b>\$ 652,289</b>	<b>\$ 652,289</b>

**Materials and Services**

Professional Services	\$ 99,161	\$ 144,773	\$ 100,204	\$ 114,400	\$ 99,451	\$ 99,451	\$ 99,451
IPP Project Reimbursement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Audit Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Advertising/Marketing/Promotions	\$ 709	\$ 868	\$ 420	\$ 572	\$ 480	\$ 480	\$ 480
Property Taxes/ Water Leases	\$ 129,503	\$ 126,366	\$ 105,491	\$ 147,680	\$ 138,269	\$ 138,269	\$ 138,269
Insurance	\$ 192,166	\$ 195,687	\$ 207,818	\$ 208,840	\$ 237,279	\$ 237,279	\$ 237,279
Utilities	\$ 146,177	\$ 165,470	\$ 174,984	\$ 149,760	\$ 138,585	\$ 138,585	\$ 138,585
Operating Supplies	\$ 23,185	\$ 29,506	\$ 4	\$ 25,480	\$ 25,642	\$ 25,642	\$ 25,642
Office Supplies	\$ 1,870	\$ 3,039	\$ 3,050	\$ 3,343	\$ 3,123	\$ 3,123	\$ 3,123
Postage	\$ 3,218	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance & Repairs	\$ 105,358	\$ 190,093	\$ 50,521	\$ 102,440	\$ 110,378	\$ 110,646	\$ 110,646
Minor Equipment Purchase	\$ 20,558	\$ 3,997	\$ 10,215	\$ 17,680	\$ 10,000	\$ 10,000	\$ 10,000
Vehicle Maintenance	\$ 8,115	\$ 7,271	\$ 14,338	\$ 15,000	\$ 7,599	\$ 7,599	\$ 7,599
Subscriptions	\$ 0	\$ 0	\$ 0	\$ 156	\$ 0	\$ 0	\$ 0
Registration, Dues & Fees	\$ 920	\$ 1,592	\$ 1,254	\$ 2,600	\$ 2,492	\$ 2,492	\$ 2,492
Travel & Training Expenses	\$ 4,568	\$ 2,894	\$ 2,461	\$ 12,605	\$ 7,409	\$ 7,409	\$ 7,409
Permits & Fees	\$ 20,581	\$ 31,078	\$ 40,573	\$ 10,400	\$ 27,615	\$ 27,615	\$ 27,615
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 756,089</b>	<b>\$ 902,634</b>	<b>\$ 711,333</b>	<b>\$ 810,956</b>	<b>\$ 808,321</b>	<b>\$ 808,589</b>	<b>\$ 808,589</b>

**Capital Outlay**

Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 430,152	\$ 745,167	\$ 1,565,324	\$ 7,810,000	\$ 7,550,000	\$ 7,450,000	\$ 7,450,000
Improvements	\$ 170,507	\$ 175,700	\$ 608,692	\$ 1,495,000	\$ 1,137,000	\$ 840,000	\$ 840,000
Machinery and Equipment	\$ 0	\$ 0	\$ 16,194	\$ 30,000	\$ 45,000	\$ 45,000	\$ 45,000
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure	\$ 0	\$ 289,576	\$ 4,445,318	\$ 650,000	\$ 0	\$ 0	\$ 0
<b>Total Capital Outlay</b>	<b>\$ 600,659</b>	<b>\$ 1,210,443</b>	<b>\$ 6,635,528</b>	<b>\$ 9,985,000</b>	<b>\$ 8,732,000</b>	<b>\$ 8,335,000</b>	<b>\$ 8,335,000</b>

**Debt Service**

Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Debt Service</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Total Contingency**
**Total Ending Fund Balance**
**Total Budget**

\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>\$ 1,823,910</b>	<b>\$ 2,622,016</b>	<b>\$ 7,980,481</b>	<b>\$ 11,403,865</b>	<b>\$ 10,192,610</b>	<b>\$ 9,795,878</b>	<b>\$ 9,795,878</b>	<b>\$ 9,795,878</b>

**Department Requirements Detail**
**Terminal Services**

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Projected FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Personnel Services</b>								
Full-Time Equivalent	2.0	2.0	2.0	2.5	2.0	2.0	2.0	2.0
Salaries and Wages	\$ 141,497	\$ 141,805	\$ 142,022	\$ 203,524	\$ 154,866	\$ 163,577	\$ 163,577	\$ 163,577
Payroll Taxes	\$ 11,305	\$ 11,392	\$ 11,241	\$ 99,063	\$ 14,115	\$ 19,115	\$ 19,115	\$ 19,115
Employee Benefits	\$ 61,542	\$ 68,623	\$ 79,207	\$ 72,672	\$ 74,418	\$ 79,418	\$ 79,418	\$ 79,418
<b>Total Personnel Services</b>	<b>\$ 214,344</b>	<b>\$ 221,820</b>	<b>\$ 232,469</b>	<b>\$ 375,259</b>	<b>\$ 243,399</b>	<b>\$ 262,109</b>	<b>\$ 262,109</b>	<b>\$ 262,109</b>
<b>Materials and Services</b>								
Professional Services	\$ 6,600	\$ 2,805	\$ 19,204	\$ 5,570	\$ 59,158	\$ 59,158	\$ 59,158	\$ 59,158
IPP Project Reimbursement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Audit Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Advertising/Marketing/Promotions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Property Taxes/Waterway Leases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utilities	\$ 823	\$ 823	\$ 1,689	\$ 1,872	\$ 15,790	\$ 15,790	\$ 15,790	\$ 15,790
Operating Supplies	\$ 835	\$ 158	\$ 663	\$ 6,240	\$ 2,520	\$ 2,520	\$ 2,520	\$ 2,520
Office Supplies	\$ 0	\$ 716	\$ 0	\$ 832	\$ 1,501	\$ 1,501	\$ 1,501	\$ 1,501
Postage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance & Repairs	\$ 200,888	\$ 188,758	\$ 87,314	\$ 368,160	\$ 15,504	\$ 265,504	\$ 265,504	\$ 265,504
Minor Equipment Purchase	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle Maintenance	\$ 0	\$ 0	\$ 0	\$ 1,948	\$ 480	\$ 480	\$ 480	\$ 480
Subscriptions	\$ 0	\$ 0	\$ 0	\$ 156	\$ 160	\$ 160	\$ 160	\$ 160
Registration, Dues & Fees	\$ 1,790	\$ 3,894	\$ 5,358	\$ 2,808	\$ 2,724	\$ 2,724	\$ 2,724	\$ 2,724
Travel & Training Expenses	\$ 7,547	\$ 10,056	\$ 6,567	\$ 5,928	\$ 4,167	\$ 5,928	\$ 5,928	\$ 5,928
Permits & Fees	\$ 24,860	\$ 24,008	\$ 26,074	\$ 24,960	\$ 24,188	\$ 24,960	\$ 24,960	\$ 24,960
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 243,343</b>	<b>\$ 231,218</b>	<b>\$ 146,868</b>	<b>\$ 418,474</b>	<b>\$ 126,191</b>	<b>\$ 378,724</b>	<b>\$ 378,724</b>	<b>\$ 378,724</b>
<b>Capital Outlay</b>								
Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 0	\$ 0	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 0
Improvements	\$ 0	\$ 0	\$ 0	\$ 425,000	\$ 0	\$ 540,000	\$ 540,000	\$ 540,000
Machinery and Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000
Infrastructure	\$ 0	\$ 0	\$ 0	\$ 30,000	\$ 0	\$ 35,000	\$ 35,000	\$ 35,000
<b>Total Capital Outlay</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 475,000</b>	<b>\$ 0</b>	<b>\$ 600,000.00</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>
<b>Debt Service</b>								
Principal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Debt Service</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$ 457,687</b>	<b>\$ 453,038</b>	<b>\$ 379,338</b>	<b>\$ 1,268,733</b>	<b>\$ 369,590</b>	<b>\$ 1,240,834</b>	<b>\$ 1,240,834</b>	<b>\$ 1,240,834</b>

## Department Requirements Detail

## Nondepartmental

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
--------------------------	----------------------	----------------------	----------------------	-----------------------	------------------------	------------------------	-----------------------

### Personnel Services

Salaries and Wages	\$ 20,800	\$ 11,400	\$ 16,200	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Payroll Taxes	\$ 1,682	\$ 945	\$ 1,357	\$ 2,610	\$ 2,610	\$ 2,610	\$ 2,610
Employee Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Personnel Services</b>	<b>\$ 22,482</b>	<b>\$ 12,345</b>	<b>\$ 17,557</b>	<b>\$ 22,610</b>	<b>\$ 22,610</b>	<b>\$ 22,610</b>	<b>\$ 22,610</b>

### Materials and Services

Professional Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental Support/Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Audit Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Advertising/Marketing/Promotions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Property Taxes/Waterway Leases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Insurance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utilities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating Supplies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Office Supplies	\$ 8,250	\$ 0	\$ 8,714	\$ 9,688	\$ 9,000	\$ 9,000	\$ 9,000
Postage	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance & Repairs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Minor Equipment Purchase	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle Maintenance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Subscriptions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Registration, Dues & Fees	\$ 3,064	\$ 4,175	\$ 1,965	\$ 3,735	\$ 3,245	\$ 3,245	\$ 3,245
Travel & Training Expenses	\$ 30,979	\$ 9,171	\$ 11,428	\$ 35,160	\$ 25,566	\$ 25,566	\$ 25,566
Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$ 42,293</b>	<b>\$ 13,346</b>	<b>\$ 22,107</b>	<b>\$ 48,583</b>	<b>\$ 37,811</b>	<b>\$ 37,811</b>	<b>\$ 37,811</b>

### Capital Outlay

Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Improvements	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Machinery and Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Infrastructure	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Outlay</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Debt Service

Principal	\$ 329,570	\$ 640,946	\$ 202,293	\$ 446,165	\$ 465,719	\$ 465,719	\$ 465,719
Interest	\$ 270,984	\$ 570,149	\$ 145,209	\$ 503,952	\$ 352,737	\$ 352,737	\$ 352,737
<b>Total Debt Service</b>	<b>\$ 600,554</b>	<b>\$ 1,211,095</b>	<b>\$ 347,502</b>	<b>\$ 950,117</b>	<b>\$ 818,456</b>	<b>\$ 818,456</b>	<b>\$ 818,456</b>
<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,446,754</b>	<b>\$ 3,063,781</b>	<b>\$ 3,063,781</b>	<b>\$ 3,063,781</b>
<b>Total Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$ 665,329</b>	<b>\$ 1,236,786</b>	<b>\$ 387,166</b>	<b>\$ 4,468,064</b>	<b>\$ 3,942,658</b>	<b>\$ 3,942,658</b>	<b>\$ 3,942,658</b>

**Department Requirements Detail**
**All Departments**

Expenditures by Category	Actual FY 2016-17	Actual FY 2017-18	Actual FY 2018-19	Revised FY 2019-20	Proposed FY 2020-21	Approved FY 2020-21	Adopted FY 2020-21
<b>Personnel Services</b>							
Full-Time Equivalent	14.0	14.0	15.5	16.5	16.5	16.5	16.5
Salaries and Wages	\$ 952,114	\$ 1,009,412	\$ 1,068,839	\$ 1,237,882	\$ 1,313,475	\$ 1,313,475	\$ 1,313,475
Payroll Taxes	\$ 175,964	\$ 192,606	\$ 111,280	\$ 198,038	\$ 148,717	\$ 148,717	\$ 148,717
Employee Benefits	\$ 287,863	\$ 332,481	\$ 405,061	\$ 373,224	\$ 452,211	\$ 452,211	\$ 452,211
<b>Total Personnel Services</b>	<b>\$1,331,495</b>	<b>\$ 1,431,538</b>	<b>\$ 1,585,180</b>	<b>\$ 1,809,144</b>	<b>\$ 1,914,403</b>	<b>\$ 1,914,403</b>	<b>\$ 1,914,403</b>

**Materials and Services**

Professional and Contract Services	\$ 289,068	\$ 242,310	\$ 246,813	\$ 319,250	\$ 350,846	\$ 350,846	\$ 350,846
IPP Project Reimbursement	\$ 89,774	\$ 40,614	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Legal Services	\$ 243,760	\$ 205,930	\$ 195,215	\$ 177,037	\$ 177,037	\$ 177,037	\$ 177,037
Audit Services	\$ 23,300	\$ 25,200	\$ 22,600	\$ 25,850	\$ 25,265	\$ 25,265	\$ 25,265
Advertising/Marketing/Promotions	\$ 21,306	\$ 21,805	\$ 55,898	\$ 106,475	\$ 96,421	\$ 96,421	\$ 96,421
Property Taxes/Waterway Leases	\$ 129,503	\$ 126,366	\$ 105,491	\$ 147,680	\$ 138,269	\$ 138,269	\$ 138,269
Insurance	\$ 192,166	\$ 195,687	\$ 207,818	\$ 208,840	\$ 237,279	\$ 237,279	\$ 237,279
Utilities	\$ 149,147	\$ 169,036	\$ 181,229	\$ 155,352	\$ 157,680	\$ 157,680	\$ 157,680
Operating Supplies	\$ 24,020	\$ 29,664	\$ 667	\$ 31,720	\$ 28,162	\$ 28,162	\$ 28,162
Office Supplies	\$ 20,438	\$ 24,015	\$ 26,582	\$ 29,613	\$ 30,363	\$ 30,363	\$ 30,363
Postage	\$ 3,218	\$ 0	\$ 4,011	\$ 3,588	\$ 5,513	\$ 5,513	\$ 5,513
Maintenance & Repairs	\$ 306,246	\$ 378,851	\$ 248,209	\$ 470,997	\$ 375,882	\$ 376,151	\$ 376,151
Minor Equipment Purchase	\$ 20,658	\$ 9,175	\$ 21,858	\$ 28,228	\$ 20,606	\$ 20,606	\$ 20,606
Vehicle Maintenance	\$ 8,115	\$ 7,271	\$ 14,338	\$ 16,948	\$ 8,079	\$ 8,079	\$ 8,079
Subscriptions	\$ 1,793	\$ 1,282	\$ 2,382	\$ 3,380	\$ 3,104	\$ 3,104	\$ 3,104
Registration, Dues & Fees	\$ 30,078	\$ 42,547	\$ 55,529	\$ 47,124	\$ 48,241	\$ 48,241	\$ 48,241
Travel & Training Expenses	\$ 73,533	\$ 51,050	\$ 48,454	\$ 96,813	\$ 71,707	\$ 71,707	\$ 71,707
Permits & Fees	\$ 70,269	\$ 65,799	\$ 77,091	\$ 58,200	\$ 74,708	\$ 74,708	\$ 74,708
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Materials and Services</b>	<b>\$1,696,392</b>	<b>\$ 1,636,602</b>	<b>\$ 1,514,187</b>	<b>\$ 1,926,698</b>	<b>\$ 1,849,159</b>	<b>\$ 1,849,429</b>	<b>\$ 1,849,429</b>

**Capital Outlay**

Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Buildings	\$ 430,152	\$ 745,167	\$ 1,565,324	\$ 7,830,000	\$ 7,550,000	\$ 7,450,000	\$ 7,450,000
Improvements	\$ 170,507	\$ 175,700	\$ 608,692	\$ 1,920,000	\$ 1,677,000	\$ 1,380,000	\$ 1,380,000
Machinery and Equipment	\$ 0	\$ 0	\$ 16,194	\$ 30,000	\$ 45,000	\$ 45,000	\$ 45,000
Vehicles	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 25,000	\$ 25,000
Infrastructure	\$ 0	\$ 289,576	\$ 4,445,318	\$ 680,000	\$ 35,000	\$ 35,000	\$ 35,000
<b>Total Capital Outlay</b>	<b>\$ 600,659</b>	<b>\$ 1,210,443</b>	<b>\$ 6,635,528</b>	<b>\$ 10,460,000</b>	<b>\$ 9,332,000</b>	<b>\$ 8,935,000</b>	<b>\$ 8,935,000</b>

**Debt Service**

Principal	\$ 329,570	\$ 640,946	\$ 202,293	\$ 446,165	\$ 465,719	\$ 465,719	\$ 465,719
Interest	\$ 270,984	\$ 570,149	\$ 145,209	\$ 503,952	\$ 352,737	\$ 352,737	\$ 352,737
<b>Total Debt Service</b>	<b>\$ 600,554</b>	<b>\$ 1,211,095</b>	<b>\$ 347,502</b>	<b>\$ 950,117</b>	<b>\$ 818,456</b>	<b>\$ 818,456</b>	<b>\$ 818,456</b>

<b>Total Contingency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,446,754</b>	<b>\$ 3,063,781</b>	<b>\$ 3,063,781</b>	<b>\$ 3,063,781</b>
<b>Total Ending Fund Balance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$ 4,229,100</b>	<b>\$ 5,489,677</b>	<b>\$10,082,398</b>	<b>\$ 18,592,713</b>	<b>\$ 16,977,799</b>	<b>\$ 16,581,069</b>	<b>\$ 16,581,069</b>

### Capital Projects

Fiscal years 2017 through 2021

Project	Resolution		Proposed	Notes
	Number	Amount	FY 2020-21	
<b><u>CBC</u></b>				
School renovation/Roof			\$ 0	
			\$ 0	
<b><u>Columbia City</u></b>				
Trestle Beach Survey			\$0	
Rail Improvement/drainage improve.			\$75,000	1
			\$75,000	
<b><u>McNulty Creek</u></b>				
Wetland Mitigation(Parcel C)			300,000	2
Campus Bldg I Construction			4,100,000	2,4
			4,400,000	
<b><u>Milton Creek</u></b>				
400 Port Ave engineering/new Bldg			30,000	2
400 Port Ave Construction/ New Bldg			1,400,000	2
			1,430,000	
<b><u>Multnomah</u></b>				
Building B Addition			700,000	2
Bldg F (starting spring 2021)			550,000	2
Shop Building			563,000	2
			1,813,000	
<b><u>Port Westward</u></b>				
Fire Supression System Study/upgrade			125,000	2
Dock improvements			300,000	2
Gate Building/Hermo Road			150,000	3
			575,000	
<b><u>RR Ave</u></b>				
Fesibility Study Clean up			122,000	2
			122,000	
<b><u>SB Marine Park</u></b>				
RV Park Phase II engineering			25,000	2
RV Park Phase II Contrustion			0	
Dump Station			100,000	2
Dredging/Survey & Permitting plan			20,000	2
			145,000	
<b><u>SIA</u></b>				
Papi Light Replacement			50,000	2
Building Construction-Devinaire			100,000	2,4
Gate Replacement			30,000	2
			180,000	
<b><u>ADM</u></b>				
7 Passenger Van PWW (used)			25,000	1
Stragetic Business Plan update			40,000	1
Document Retention/GIS System			35,000	1
Port Equipment Portable Lift Boom			45,000	2
Modular Office Building			0	
Rail Safety/Transportation Plan			50,000	1
			195,000	
Total projects			\$ 8,935,000	

**Notes:**

- 1 These items under capitalization threshold or in R&M
- 2 Part of captialized project
- 3 Reimbursement estimate of \$120,000 from tenant.
- 4 Port will apply for BizOregon Loan

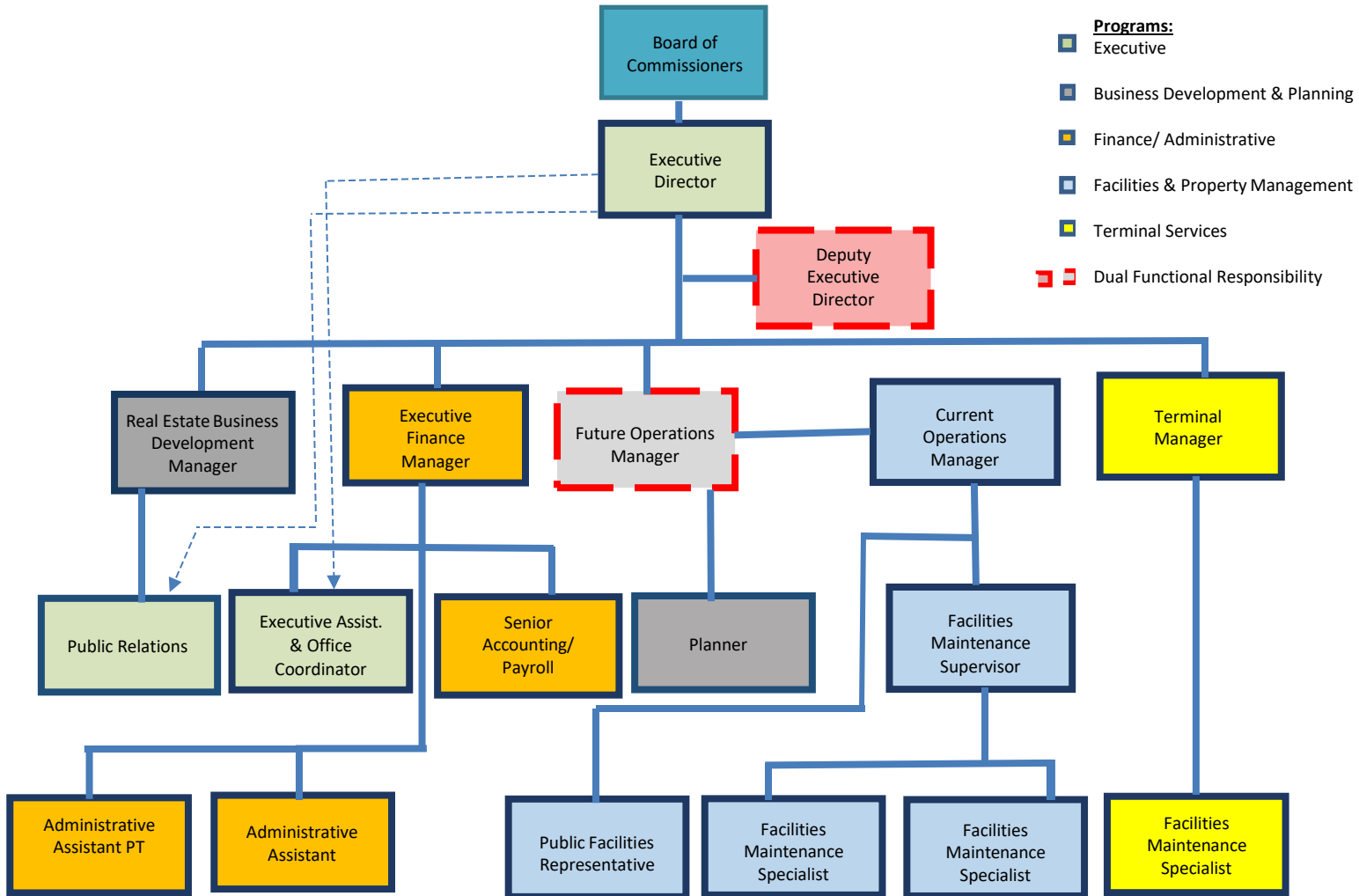
## Debt Service

Category	Interest	Final Payment	Balance at July 1, 2020	Budget		Notes
					FY 2020-21	
<b><u>Active</u></b>						
Debt service						
Loans						
Rail improvements	5.50-6.00	12.01.32	1,963,333	230,018		
Oregon Aero Building	3.92	12.01.32	917,576	94,980		
Mult. Bldg. B improv.	3.30	12.01.37	131,793	10,364		
RainShadow Labs	3.37	01.01.26	188,462	11,870		
Mult. Composite Bldg E	3.43	01.01.40	883,490	62,371		
SIA Water/Sewer	3.96	04.01.45	518,509	32,963		
<b><u>Planned</u></b>						
Loans						
McNulty Campus Bldg I	4.50		3,280,000	109,972		1
Mult. Composite Bldg F	4.50		1,000,000	75,918		1
SIA Devinaire	4.50	varies	2,500,000	190,000		1
Total requirements			<u>\$ 11,383,163</u>	<u>\$ 818,456</u>		

### Notes:

1 Estimated debt loan not finalized.

# Port of Columbia County





## PORT OF COLUMBIA COUNTY COMMISSION

Port of Columbia County Commissioners are elected by Port District residents and serve a four-year term.

<u>Position</u>	<u>Name</u>	<u>Title</u>	<u>Term of Office</u>
Position 1	Nancy Ward	Secretary	2019-2023
Position 2	Chip Bubl	Treasurer	2019-2023
Position 3	Larry Ericksen	President	2019-2023
Position 4	Robert Keyser	Vice President	2017-2021
Position 5	Chris Iverson	2 <sup>nd</sup> Vice President	2017-2021

Budget Committee members consist of the Port Commissioners and an equal number of citizens appointed by the Commission to serve three-year terms. Current appointed members include:

<u>Position</u>	<u>Name</u>	<u>Term of Office</u>
Position 1	John Moore	2018-2021
Position 2	Brian Little	2018-2021
Position 3	David Douthwaite	2017-2020
Position 4	Martin Baldwin	2018-2021
Position 5	Dan Garrison	2017-2020

<b>FORM LB-1</b>	<b>NOTICE OF BUDGET HEARING</b>		
<p>A public meeting of the Port of Columbia County will be held on June 10, 2020 at 8:30 am at the Port of Columbia County boardroom 100 E. St. Columbia City, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Port of Columbia County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 100 E. St Columbia City, Oregon, between the hours of 8:00 a.m. and 5:00p.m. or online at Port of Columbia County website (www.portofcolumbiacounty.org). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.</p>			
Contact: Robert F. Gadotti, Executive Finance Manager		Telephone: (503) 397-2888	Email: gadotti@portofcolumbiacounty.org
<b>FINANCIAL SUMMARY - RESOURCES</b>			
<b>TOTAL OF ALL FUNDS</b>	Actual Amount 2018-2019	Adopted Budget This Year 2019-2020	Approved Budget Next Year 2020-2021
Beginning Fund Balance/Net Working Capital	6,170,632	6,065,066	6,081,977
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	4,377,527	4,950,071	4,720,646
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,731,627	290,000	23,800
Revenue from Bonds and Other Debt	0	6,735,000	5,430,000
Interfund Transfers / Internal Service Reimbursements	0	0	0
All Other Resources Except Current Year Property Taxes	637,461	166,759	324,646
Current Year Property Taxes Estimated to be Received	382,996	385,817	0
<b>Total Resources</b>	<b>15,300,243</b>	<b>18,592,713</b>	<b>16,581,069</b>
<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Personnel Services	1,585,181	1,809,144	1,914,403
Materials and Services	1,514,187	1,926,698	1,849,429
Capital Outlay	6,635,528	10,460,000	8,935,000
Debt Service	347,502	950,117	818,456
Interfund Transfers	0	0	0
Contingencies	5,217,845	3,446,754	3,063,781
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
<b>Total Requirements</b>	<b>15,300,243</b>	<b>18,592,713</b>	<b>16,581,069</b>
<b>FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *</b>			
<b>Name of Organizational Unit or Program</b>	<b>FTE for that unit or program</b>		
Executive	557,770	548,367	516,929
FTE	2	2	1
Business Development and Planning	338,317	526,139	523,717
FTE	2.5	3	3
Finance and Administration	345,792	377,546	561,053
FTE	2.5	3	4.5
Facilities and Property Management	7,980,481	11,403,865	9,795,878
FTE	6	6	6
Terminal Services	379,338	1,268,733	1,240,834
FTE	2	2.5	2
Not Allocated to Organizational Unit or Program	5,698,545	4,468,063	3,942,658
FTE	0	0	0
<b>Total Requirements</b>	<b>15,300,243</b>	<b>18,592,713</b>	<b>16,581,069</b>
<b>Total FTE</b>	<b>15.0</b>	<b>16.5</b>	<b>16.5</b>
<b>STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *</b>			
<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed 2018-2019	Rate or Amount Imposed This Year 2019-2020	Rate or Amount Approved Next Year 2020-2021
Permanent Rate Levy (rate limit 0.0886per \$1,000)	0.0886	0.0886	0.0000
Local Option Levy			
Levy For General Obligation Bonds			
<b>STATEMENT OF INDEBTEDNESS</b>			
<b>LONG TERM DEBT</b>	<b>Estimated Debt Outstanding on July 1.</b>	<b>Estimated Debt Authorized, But Not Incurred on July 1</b>	
General Obligation Bonds	\$0		
Other Bonds	\$0		
Other Borrowings	\$4,603,163	\$6,780,000	
<b>Total</b>			
* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.			
150-504-073-2 (Rev. 11-18)			

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Columbia County

**FORM LB-50**  
**2020-2021**

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is  
an amended form.

The Port of Columbia County has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of Columbia County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

100 E Street Columbia City OR 97018 6/10/2020  
Mailing Address of District City State ZIP code Date  
Robert Gadotti Executive Finance Manager 503-397-2888 gadotti@portofcolumbiacour  
Contact Person Title Daytime Telephone Contact Person E-Mail

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

## PART I: TAXES TO BE IMPOSED

PART I: TAXES TO BE IMPOSED		Subject to General Government Limits		Excluded from Measure 5 Limits Dollar Amount of Bond Levy
		Rate -or- Dollar Amount		
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . .	1	0.0000		
2. Local option operating tax . . . . .	2			
3. Local option capital project tax . . . . .	3			
4. City of Portland Levy for pension and disability obligations . . . . .	4			
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 . . . . .	5a.			
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 . . . . .	5b.			
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.			0

## PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	0.0000
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

## Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES\*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

\*\*The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

## RESOLUTION NO. 2020-19

### ADOPTING THE FY 2020-2021 BUDGET, MAKING APPROPRIATIONS

**BE IT RESOLVED** that the Board of Commissioners of the Port of Columbia County hereby adopts the budget for fiscal year 2020-2021 in the total amount of \$16,581,069. This budget is now on file at 100 E Street in Columbia City, Oregon.

### MAKING APPROPRIATIONS

**BE IT RESOLVED** that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, for the following purposes:

#### Enterprise Fund

Executive	\$	516,929
Business Development & Planning		523,717
Finance/Administration		561,053
Facilities & Property Management		9,796,148
Terminal Services		1,240,834
<u>Not Allocated to Organizational Unit or Program:</u>		
Personnel Services		22,610
Materials and Services		37,811
Debt Service		818,456
Contingency		3,063,781
Total		3,942,658

Total Appropriations, All Funds		16,581,069*
Total Unappropriated, All Funds		0
TOTAL ADOPTED BUDGET	\$	16,581,069*

(\*amounts with asterisks must match)

**BE IT RESOLVED** by the Board of Commissioners of the Port of Columbia County as follows: The above resolution statements were approved and declared

**PASSED AND ADOPTED** this 10<sup>th</sup> day of June 2020 by the following vote:

AYES: 5      NAYS: 0

Port of Columbia County

By:   
President

Attested By:

  
Secretary

RESOLUTION NO. 2020-19

Port of Columbia County – FY 2020 – 2021 Adopted Budget

## RESOLUTION NO. 2020-20

### IMPOSING THE TAX

**BE IT RESOLVED** that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2020-2021 only:

At the rate of \$0.00000 per \$1,000 of assessed value for permanent rate tax.

### CATEGORIZING

**BE IT RESOLVED** that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

**Subject to the General Government Limitation**

Permanent Rate Tax      \$0.0000/\$1000

**BE IT RESOLVED** by the Board of Commissioners of the Port of Columbia County as follows:

The above resolution statements were approved and declared,

**PASSED AND ADOPTED** this 10th day of June 2020 by the following vote:

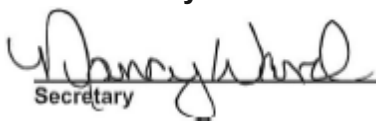
**AYES:**   5  

**NAYS:**   0  

**Port of Columbia County**

By:   
President

**Attested By:**

  
Secretary