

**RESOLUTION NO. 2022-32**

**A RESOLUTION APPOINTING HAGAN HAMILTON INSURANCE SERVICES AS THE PORT INSURANCE AGENT OF RECORD**

**WHEREAS** the Port purchases insurance products from the Special Districts Association of Oregon (“SDAO”), and SDAO requires the Port to designate an Insurance Agent of Record who will assist the Port in the evaluation of insurance requirements, placement, and needs; and

**WHEREAS** the Port issued and advertised a Request for Proposal (“RFP”) and later received three proposals: and

**WHEREAS** a Review Committee (“the Committee”) was convened in order to fairly evaluate all of the proposals. The Committee made up of four Port staff members (Port Executive Director, Port General Counsel, Port Operations Manager, and Port Executive Finance Manager) and Commissioner Nancy Ward, reviewed the written proposals and later met in person to review and discuss all three proposals: and

**WHEREAS** the Committee found that Hagan Hamilton was the most qualified proposer based upon Hagan Hamilton’s knowledge, expertise, experience, proximity, and responsiveness to the Port’s needs. The Committee recommends that the Port engage Hagan Hamilton as the Port Insurance Agent of Record for a three-year period starting the Fiscal Year 2023 with two one-year extensions; now therefore

**BE IT RESOLVED** that the Board of Commissioners authorizes the Executive Director to sign the Port Insurance Agent of Record authorization for submission to SDAO.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of October 2022 by the following vote:

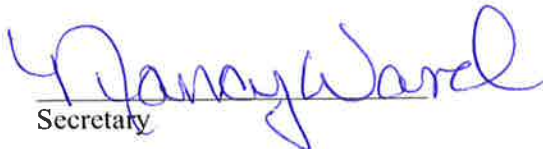
AYES: 4

NAYS: 0

Port of Columbia County

By:   
President

Attested By:

  
Secretary